

Washington Science Olympiad Board of Directors
Fall Meeting
05 October 2019
9:00 - 11:00

Call: **605-313-5872**

When prompted, enter participant code: **314700**

invited	present?
Sheila Guard (Treasurer)	YES
Jay Louthback	no
Judy Mannard	no
Scott McComb (Vice Chair)	yes
Sue Murphy (State Director)	YES
Diana Rhodes	YES
Nick Stephens (Chair)	YES
Tim Weber	YES
David Rosi	Yes
Trevor Day (Secretary)	Yes
Ansel LaPier	YES
Tyler Stanley	no

- I. Call to Order @ 9:05
- II. Roll Call
- III. Review agenda
- IV. Approval of [minutes from last board meeting \(06/29/19\)](#)
 - A. Motion to approve by Trevor
 - B. Seconded by... Sheila
 - C. Motion carries unanimously**
- V. Reports
 - A. Treasurer
 - 1. Checking:
 - a) FY19 – final:
 - (1) Balance - \$2,257.51
 - (a) w/ approx. \$1500 expenses remaining over summer before FY20 revenue comes in
 - (2) Revenue - \$34,625.19 (all payments received)
 - (3) Expenses - \$35,301.16
 - (a) with \$776.59 carried forward to FY 20 = \$34,524.57 paid FY 19
 - b) FY 20 – to date:
 - (1) Balance - \$88.34
 - (2) Revenue - \$0 posted,
 - (a) but \$6400 in PayPal payments received –
 - (i) **ACTION:** Sue to transfer to bank acct & \$6725 cks – need to deposit = total \$13,125 (+ other payments coming in) to be deposited by 10/31.
 - (3) Expenses - \$2,833.72
 - (a) (\$776.59 carry-over from FY19 + \$112.04 will be transferred from savings to checking by 10/31 to cover EWSO expenses)
 - (b) Expense amt includes 3-yr GoDaddy renewals.
 - 2. Savings:
 - a) FY19 – final:
 - (1) Balance: \$27,543.57
 - (a) \$1744.01 reserved for EWSO
 - (b) \$25,799.56 available for WSO
 - (2) Donations: \$3091.67
 - (a) \$3,068.72 contributions
 - (b) \$22.95 interest
 - (3) Expenses - \$66.99
 - (a) taken from EWSO fund & transferred to checking to cover EWSO meeting expenses
 - b) FY20 – to date:
 - (1) Balance: \$30,919.68
 - (a) \$1744.01 EWSO fund
 - (i) less \$112.04 additional expenses
 - (ii) \$1,631.97 available for EWSO
 - (2) Donations: \$54.88 (possibly \$50 reserved for NW region)
 - (3) No interest to date
 - (4) \$0 Expenses ... other than transferring EWSO funds.
- B. State Director
 - 1. Registration started on 9/3 – delayed from 8/1 due to major changes to the registration web site that were only rolled out 7/28 – appears to be running smoothly. As of 10/2, 103 teams (59 B and 44 C) with 13 new teams (6 schools). Unable to provide comparison to this time last year since only able to open registration on 10/1, but compared to 2018-19 overall registration of 84 B & 73 C, already over half registrations received. Breakdown by tournament:
 - 2. Timberline = Evergreen MS

Tournament	Div B	Div C	Total Teams	New Teams
Big Bend CC - Eastern (Moses Lake)	12	NA	12	7 (2 schools)
Spokane CC – Eastern	7	5	12	
Bothell HS – NW	31	NA	31	3 (2 schools)
Curtis JHS – NW	NA	27	27	3 (2 schools)

Lower Columbia – SW	9	12	21	
TOTALS	59	44	103	13 (10 B/3 C)

3. Per budget report, \$13,125 in payments received = approx. 55 teams (haven't posted by school/team yet). Remainder have either submitted POs that I need to invoice for payment or have registration waivers

- a) 6 waivers so far = "loss" of \$900 revenue ... actually only \$360 loss since \$60/team sent to nationals is only expense
- b) Usually about ~12 waivers issued per year

C. Regional Boards

1. Eastern:

- a) SCC 3/14/20
- b) BBCC 3/7/20
- c) Tanya LaPier (Central Valley HS) is talking about hosting an invitational on 1 Feb
 - (1) She'd love help with access to tests (and has offered to swap)
 - (2) She and Scott are coordinating
 - (3) Tests events only + WIDI

2. Northwest:

- a) See below

3. South Central:

- a) Sent funds back to WSO, no longer meeting

4. Southwest:

- a) Clark (LCC?) facility director unable to continue support

VI. Old Business

A. Team Probation

- 1. Motion to approve made by Diana
- 2. Seconded by David
- 3. **Motion carries unanimously**

B. Action Items Follow-Up:

- 1. Systematic public recognition of volunteers: Sue to generate and send thank-you letters with certificates at end of each tournament
 - a) **ACTION:** template(s) to be developed by David
- 2. Supervisor preparation: Sue to solicit and share best practices
 - a) [Link](#) from Rick Grote (published on WSO)
 - b) <https://sites.google.com/site/wasoeventsupervisorsguide/guidelines-for-event-preparation/test-preparation>
 - c) From [NSO](#)
 - (1) [Link for volunteer training](#)
 - (2) <https://www.soinc.org/officials/event-supervisors>
 - d) Provide exemplars (e.g., [Bungee Drop](#)) to supervisors (spread the field of diversity of preparation). Scott one-page overview for each event
 - (1) **ACTION:** Scott, Ansel to coordinate students setting up shared Google Drive for WSO participants to develop supervisor information
 - (2) Survey "things to watch for" re: build events at invitationals. **ACTION:** Trevor to create and collate
- 3. Closer connection with alumni: Nick establish structure
 - a) [Google Form](#) for coaches to send to alumni
 - b) **ACTION:** Nick to update form with question about interest in helping; send to Sue to post on WSO site, send to coaches
- 4. Maintain bank of invitationals -> regionals -> state test. Judy: connect veteran Sci Oly supervisor (?) to spread difficulty and access test bank
- 5. Scott to update one-page "Why SciOly?" (E.g., [thank-you poster](#))
 - a) Make it into a template: change thank you message, change photos of students, etc.
- 6. Sue: thank-you letter and certificate of appreciation - Jessica Geer & Christy Wood
 - a) DONE

VII. New Business

A. Tournaments

1. Eastern:

- a) Spokane Invitational Tournament
 - (1) Central Valley High School (run by EWU's Tanya LaPier)
 - (2) Date: February 1st, 2020
- b) B Division Regional Tournament:
 - (1) Location: Big Bend Community College
 - (2) Date: 03/07/2020
- c) C Division Regional Tournament:

- (1) Location: Spokane Community College
- (2) Date: 03/14/2020

2. Northwest:

- a) C Division Regional Tournament
 - (1) Tournament director: Judy Mannard
 - (2) Location: Curtis Junior High School
 - (3) Date: 03/07/2020
 - (4) 30 teams maximum
- b) B Division Regional Tournament
 - (1) Tournament director: Judy Mannard
 - (2) Location: Bothell High School
 - (3) Date: 03/21/2020
- c) Redmond B Division Invitational
 - (1) Location: Redmond HS
 - (2) Date: 02/01/2020
- d) Northshore B Division Invitational
 - (1) Location: Northshore MS
 - (2) Date: 01/18/2020
 - (3) 33 teams maximum, <5 teams per school
- e) Raisbeck Aviation Invitational Tournament (B division)
 - (1) Team limit: 16 initially (up to 20 if needed)
 - (2) Date: 15 Feb 2020
- f) Raisbeck Aviation Invitational Tournament (C div)
 - (1) Team limit: 24
 - (2) Date: 1 Feb 2020
- g) Curtis High School Invitational Tournament (C div)
 - (1) Location: Curtis Junior High School
 - (2) Date: 01/11/2020
 - (3) 30 teams maximum

~~3. South Central:~~

- ~~a) Regional Tournament: **ACTION:** update~~

4. Southwest:

- a) A Division Tournament:
 - (1) Clark College, Vancouver, WA
 - (2) 11/16/2019
- b) Camas B Invitational
 - (1) Size limit: 30
 - (2) Date: 14 Dec 2019
- c) Camas C Invitational
 - (1) Date: 7 Dec 2019
- d) Regional:
 - (1) Lower Columbia College
 - (2) Size limit: 24 per div
 - (3) Date: 03/07/2020

5. State Tournament

- a) Pierce College in Lakewood, WA on 04/11/2020
 - (1) Hillary Stephens (hstephens@pierce.ctc.edu) (physics professor at Pierce) has agreed to serve as facility director.
 - (2) Dr. Stephens has received approval from her dean and president to host on Saturday, 4/11/20.
 - (3) The Rainier Sciences Building has been reserved for events, along with the gym for events/awards and student union building for team spaces. This should adequately facilitate hosting 40 teams (B and C).
 - (4) Pierce College has agreed to cover the security and custodial expenses

6. 2019-2020 Unified Schedule

- a) Draft of [2019 - 20 WSO Unified Schedule](#)
- b) Trial events
 - (1) C Division: WIFI Lab and Environmental Chemistry
 - (2) B Division: Environmental Chemistry and a second event to be determined and initially run at Redmond invitational
- c) Ping Pong Parachute (C) (and B?): motion to replace with **Code Analysis** ([link to trial rules](#))
 - (1) Motion to replace PPP with CA at C only: Scott
 - (2) Seconded by: Trevor
 - (3) Motion carries unanimously**

B. [Proposed 19-20 budget](#)

1. <https://drive.google.com/drive/folders/1qeAH5469pLryNAb51Ub7GW86uZIMDT03>
2. Scott moves Raise amount for state and regional support from \$15000 to \$20000
3. Trevor seconds

4. Passes unanimously
 - C. WSO Website
 1. Update existing site?
 2. Entirely new platform?
 3. Event sign-ups platform: <https://avogadro.ws/>
 - D. WSO Team Scholarships/Grants Possibility
 1. Table for now - make a proposal to provide funding for schools and/or teams (travel expenses, etc)
 2. **ACTION**: add line item in 20-21 budget, discuss logistics of timeline, selection process
 - E. Other
- VIII. Next Meetings
- A. Winter Board Meeting
 1. Teleconference on Saturday, ...
 2. **ACTION**: confirm via DoodlePoll sent by Nick
 - B. Annual meeting
 1. Location?
 2. Date?
 3. **ACTION**: confirm via DoodlePoll sent by Nick
- IX. Adjournment @ 12:02